

**Oxford County Community Drug and Alcohol Strategy
Steering Committee**

Agenda

November 28, 2019

Oxford County Administration Building
Council Chamber
21 Reeve Street
Woodstock, Ontario

TIME	AGENDA ITEM	LEAD
<p>Present: Shannon Byrnes, Mamta Chail, Rachael Griffin, Peter Heywood, Brian Lester, Gemma Urbani, Anthony Hymers, Andre Rajna, Aaron Smith, Sue Tobin, Randy Peltz</p> <p>Guests: Chairs of the working groups: Jacqueline Deroo- Prevention Lisa Gillespie- Harm Reduction Stacey Smith – Treatment *<i>Kristin Toushan</i> - Community Justice and Safety</p> <p>Tentative:</p> <p>Regrets: Marcia Shelton, Pat Bagient, Sandy Jansen, Kristin Toushan, Linda Sibley Jitin Sondhi and *<i>Kristin Toushan</i></p>		
<p>10:00 am (10 mins)</p>	<p>1. Welcome and Introductions Peter welcomed everyone, explained the agenda for the day and the group did a round of introduction</p> <p>2. Review of Action Items</p> <p>Outstanding: Peter updated that the PWLE engagement strategy has identified all community groups there is current strategizing regarding how to map community organizations.</p> <p>Outstanding: Peter to create project charter on Town Hall Forum – on today’s agenda see below.</p> <p>Outstanding; Website Update on today’s agenda- see below.</p>	<p>Peter</p> <p>Peter</p>

Oxford County Community Drug and Alcohol Strategy Steering Committee

Agenda

November 28, 2019

Oxford County Administration Building
Council Chamber
21 Reeve Street
Woodstock, Ontario

TIME	AGENDA ITEM	LEAD
	Outstanding: Defer Grant Opportunities Agenda Item until Linda Sibley is present re management and administration of grants.	
10:10 am <i>(10 mins)</i>	3. Website Update and RFP Process -Gemma received development input from working group volunteers Linda, and Matma -RFP was developed and is now sitting with SWPH communication department for tech aspects on content -Anticipate edits from CD by end of first week in Dec -Will determine when to send out RPF – may go out by email or may wait for January meeting -Shannon, Randy, and Rachael will review the RFPs and make a recommendation to Steering Committee. -Plan is to start with a basic website	Gemma
10:20 am <i>(5 mins)</i>	4. Motion to purchase a computer for the Advisory Group Peter presented motion to obtain a computer (lap top for PWLE advisory group – up to 1,000 dollars Motion passed by Steering Committee Members Computer will be purchased by RHAC	Peter
10:25 am <i>(30 mins)</i>	5. Words to Action <ol style="list-style-type: none"> a. Strategy Coordinator Update <ol style="list-style-type: none"> i. PWLE Guiding Principles Document Almost complete – in phase of clean up Best practice, literate review and guiding principles, looked at best practices- document came out of necessity and important to have principles so everyone is on same page. Will come to January for approval ii. Town Hall Forum Project Charter 	Gemma

Oxford County Community Drug and Alcohol Strategy Steering Committee

Agenda

November 28, 2019

Oxford County Administration Building
Council Chamber
21 Reeve Street
Woodstock, Ontario

TIME

AGENDA ITEM

LEAD

Target is to have a series of 5 Grey Bruce type public health town hall meeting- 5 town halls were held across Grey Bruce.

-Broken down into pillar approach, health unit did regular presentation, treatment, lived experience, table discussion – Gemma is presented the project scope document for review and use the approach as an engagement strategy – it was acknowledged that 5 town hall meetings might take longer to complete – past spring

Objectives:

- Share the current landscape of substance use in Oxford County
- Update people on activities associated with the Strategy
- Address stigma

-5 session in the evening – with small working group
Offer a series table top sessions on;

- Naloxone training
- Sharps management
- Children and youth prevention programs
- Community safety and justice
- Treatment services
- Engaging with people with lived experience

Need to determine appropriate locations - maybe Norwich, Ingersoll, Tillsonburg, Woodstock, Drumbo and Embro – reach all corners of Oxford county –

Discussion included

- Recommend to take a municipality approach – perhaps shorten the length of it

**Oxford County Community Drug and Alcohol Strategy
Steering Committee**

Agenda

November 28, 2019

**Oxford County Administration Building
Council Chamber
21 Reeve Street
Woodstock, Ontario**

TIME	AGENDA ITEM	LEAD
	<ul style="list-style-type: none">- Talked about targeting certain groups – need to connect with business owners – create trust understanding and work together with business owners- Grey Bruce was open to the public – may have done some targeting - Business owners were in attendance in Grey Bruce session was a diverse group of people - Maybe 4 in the spring and 4 in the fall instead of 5 - Need to reach general public and business operators<ul style="list-style-type: none">- Discussion about project deliverable – Have we engaged people about what they want to hear about?-January meeting will dedicate some time to the project charter – we can ensure everyone is being heard-Suggestion there needs to be a strong focus on stigma Will depend on capacity-Needs to be a community driven strategy – want community to engage with community-Who will market and brand it – need to use the right language, make sure it goes to the lived experience advisory council	
	<ul style="list-style-type: none">iii. Expectations of Working Group Members<ul style="list-style-type: none">- Gemma reviewed expectation of working group members- Chairs meet once per month- Identified a lull in momentum has emerged- Concern that attendance and participation is dwindling	

Oxford County Community Drug and Alcohol Strategy Steering Committee

Agenda

November 28, 2019

Oxford County Administration Building
Council Chamber
21 Reeve Street
Woodstock, Ontario

TIME	AGENDA ITEM	LEAD
	<ul style="list-style-type: none"> - Need to re-affirm commitment from groups, need to attend meetings, respond to email and contribute to the work. - Some chairs had to create the pillar work plan on their own - Peter acknowledged the great work of the working groups – and reinforced the importance of the plan and talked about being prepared to move forward - Feedback indicates that there may be some overlap between the working groups – important to minimize overlap of work within work plans across pillars - Launched strategy in April 2019 - RAMM clinic opened - Fall workshop on stigma - Acknowledged a lot of work in a short period of time <p>b. Working Group Updates and Approval of 2020 Workplans</p> <p>i. Prevention</p> <ul style="list-style-type: none"> -Went through actions to minimize duplication, based action items based on what group members thought should be priority. -Plan to update chart as we progress. Document is viewed as evergreen. Youth involved have been absolutely wonderful in creating document. - Formulated actions related to youth - Have youth engagement group that will help inform the work - Increase and leverage community engagement 	<p>Chairs of Working Groups</p>

Oxford County Community Drug and Alcohol Strategy Steering Committee

Agenda

November 28, 2019

Oxford County Administration Building
Council Chamber
21 Reeve Street
Woodstock, Ontario

TIME	AGENDA ITEM	LEAD
	<ul style="list-style-type: none">- Document is acknowledged as ambitious- Steering committee will review and approve document- Community data gathering is important and working together and start from base knowledge- 1.1, 1.2 in prevention plan were highlighted – Elgin has done lit review in Icelandic model - what would it look like for the community – will work toward but may not happen in 2020- Build a body of evidence to guide decision making is vital	
	<p>ii. Harm Reduction</p> <ol style="list-style-type: none">1. Anti-Stigma Workshop – Workshop was a good day 72 attendees 13 no shows Great discussion from the group in attendance and feedback was positive some highlights as follows; -Shannon and Ted shared stories well received – almost all evaluations noted positive impact of lived experience -Success – emotional eye opening ,great opportunity to ask questions, local stats, great that	

Oxford County Community Drug and Alcohol Strategy Steering Committee

Agenda

November 28, 2019

Oxford County Administration Building
Council Chamber
21 Reeve Street
Woodstock, Ontario

TIME	AGENDA ITEM	LEAD
	<p>more than one person with lived experience</p> <ul style="list-style-type: none">-appreciated leaving about Portugal model-harm reduction focussed –want more info on treatment enforcement and prevention-More examples of stigma and how to respond to it-More info on decriminalization-Have on PD day so more could attend	
	<ul style="list-style-type: none">- Update on HRWG Plan- Awesome HRWG- Recruiting is ongoing- Many action items outlined on plan- Chose priorities for 2020- Expansion of naloxone- Education about HR in general in conjunction with anti -stigma- Would care for people who inject drugs- Expansion of mobile outreach service- Hire a peer outreach worker- maybe 4 hours per week,- Exploration need for CTS in Oxford- OATC is on HRWG	
	<p>iii. Justice and Community Safety</p> <ul style="list-style-type: none">- Gemma reviewed work plan- Andre noted that drug treatment court has a working group addressing this need –met a couple of weeks ago and there is cautious optimism	

Oxford County Community Drug and Alcohol Strategy Steering Committee

Agenda

November 28, 2019

Oxford County Administration Building
Council Chamber
21 Reeve Street
Woodstock, Ontario

TIME	AGENDA ITEM	LEAD
	<p>something might move forward – maybe 2020</p> <ul style="list-style-type: none"> - Question about youth representation on this pillar – no youth at present 	
	<p>iv. Treatment</p> <ul style="list-style-type: none"> - Treatment pillar was identified with a lot of duplication – brought I people already doing the work - Family support is identified as priority inventory of what is already happening - Advocate for more crisis workers - Increase information of services - Service provider is 8 pages and will be updated every 6 months - Beginning of each meeting do 20-minute education sessions i.e. addiction medication, treatment system in Ontario - Promoting awareness of programs 	Shannon
	<p>b. PWLE Advisory Group</p> <p>Shannon presented PWLE Advisory group update</p> <ul style="list-style-type: none"> - Second meeting on Nov 12 - Worked on work plan at that meeting - Main goal is to advise working group with any topic they want perspective on – this is the main objective - Education for selves – better speaking and better ways to education the public – educate selves - Public speaker coming in for meeting in January - Been in touch with methadone clinic to speak with committee 	

Oxford County Community Drug and Alcohol Strategy Steering Committee

Agenda

November 28, 2019

Oxford County Administration Building
Council Chamber
21 Reeve Street
Woodstock, Ontario

TIME	AGENDA ITEM	LEAD
	<ul style="list-style-type: none"> - Set aside last half hour of each meeting to share feeling about any issues that folks might have - This group is noted by Gemma as an untapped resource and we don't want to miss the opportunity - Four on advisory currently. Lost 2 individuals and gained another one 	
10:55 am (65 mins)	<p>6. Keynote Presentation: Lindsay Sprague Coordinator, Waterloo Region Integrated Drugs Strategy</p> <p>Overdose Monitoring, Alert and Response System (OMARS) is the overdose dashboard monitoring overdose information system found on line at the Waterloo Region Drug Strategy Website</p> <p>https://www.waterlooregiondrugstrategy.ca/en/data-and-research/overdose-data-for-waterloo-region-omars.aspx</p> <p>Q&A Following Presentation</p> <p>Q 1) How does the drug strategy connect with other community strategies</p> <p>Similar folks sit on drug strategy and other collaborative initiatives – i.e. collaborating with other children services with the Brain Story to work on common goals</p> <p>Q 2) How do you make sure smaller communities are represented /addressed?</p> <p>Events opened to every community and they have gone out to smaller communities to be inclusive – people sit on drug</p>	Gemma

**Oxford County Community Drug and Alcohol Strategy
Steering Committee**

Agenda

November 28, 2019

**Oxford County Administration Building
Council Chamber
21 Reeve Street
Woodstock, Ontario**

TIME	AGENDA ITEM	LEAD
	<p>strategy from Elmira which implemented own curriculum – It was acknowledged that more work needs to be done to involve smaller communities</p> <p>-The overdose crisis has focussed on downtown core due to opioid crisis – challenging to reach a big region</p> <p>Q 3) Navigating dialogue of responsibility of waste in municipalities – how did you engage with this discussion?</p> <p>Needles disposal management –WIN program was cited as a good example of a response – PWLE are part of solution https://sanguen.com/outreach-program/the-wins-project/</p> <p>Waterloo regional municipality came to drug strategy – public health looked at the issues and they are in charge of maintaining the kiosks and market locations –</p> <p>-City worked close with public health recognizing the importance of addressing the matter</p>	
12:00 pm <i>(60 mins)</i>	7. Networking Lunch Catered by Paninios	Peter