



# Governance Standing Committee Meeting

Monday, September 15, 2025

**MINUTES**

A meeting of the Board of Health Governance Standing Committee for Oxford Elgin St. Thomas Health Unit was held on Monday, September 15, 2025 via MS Teams commencing at 10:00 a.m.

**PRESENT:**

- |                   |                          |
|-------------------|--------------------------|
| Mr. G. Jones      | Committee Member (Chair) |
| Mr. L. Rowden     | Committee Member         |
| Mr. M. Peterson   | Committee Member         |
| Mr. D. Shinedling | Committee Member         |
| Ms. C. St. John   | Chief Executive Officer  |
| Ms. W. Lee        | Executive Assistant      |

**REGRETS:**

- |               |                  |
|---------------|------------------|
| Mr. S. Molnar | Committee Member |
|---------------|------------------|

L. Rowden joined at 10:23am; M. Peterson left at 10:35am; S. Molnar sent his regrets.

**1.2 AGENDA**

**Resolution # (2025-GSC-0915-1.2)**

Moved by M. Peterson  
Seconded by D. Shinedling

That the Agenda for the September 15, 2025 Governance Standing Committee (GSC) be approved.

Carried.

**1.3 REMINDER TO DISCLOSE CONFLICT OF INTEREST, PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF WHEN ITEM ARISES.**

**1.4 REMINDER THAT MEETING ARE RECORDED FOR MINUTE TAKING PURPOSES.**

**2.1 APPROVAL OF MINUTES**

**Resolution # (2025-GSC-0915-2.1)**

Moved by D. Shinedling  
Seconded by M. Peterson

That the minutes from the Governance Standing Committee meeting held May 26, 2025 be approved.

Carried.

### **3.0 CONSENT AGENDA**

None.

### **4.0 CORRESPONDENCE RECEIVED REQUIRING ACTION:**

None.

### **5.0 AGENDA ITEMS FOR INFORMATION.DISCUSSION.DECISION:**

None.

### **6.0 NEW BUSINESS/OTHER**

### **7.0 CLOSED SESSION**

#### **Resolution # 2025-GSC-0915-C7**

Moved by M. Peterson

Seconded by D. Shinedling

That the Governance Standing Committee moves to closed session in order to consider one or more of the following concerns as outlined in the Ontario Municipal Act:

That the Board of Health move to closed session in order to consider one or more the following as outlined in the Ontario Municipal Act:

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Other Criteria:

- (a) a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- (b) an ongoing investigation respecting the municipality, a local board or a municipally controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1). 2014, c. 13, Sched. 9, s. 22.

Carried.

### **8.0 RISING AND REPORTING OF THE CLOSED SESSION**

**Resolution # 2025-GSC-0915-C8**

Moved by D. Shinedling  
Seconded by L. Rowden

That the Board of Health rise with a report.

Carried.

**Resolution # 2025-GSC-0915-C3.1-2.0**

Moved by L. Rowden  
Seconded by D. Shinedling

That the Governance Standing Committee recommends to the Board of Health that the BOH Mentorship Guidance be approved as amended.

Carried.

**Resolution # 2025-GSC-0915-C3.1-3.0**

Moved by D. Shinedling  
Seconded by L. Rowden

That the Governance Standing Committee recommends to the Board of Health that BOH-GOV-090 Board Standing Committee Membership policy be approved as amended.

Carried.

**Resolution # 2025-GSC-0915-C3.1-4.0**

Moved by L. Rowden  
Seconded by D. Shinedling

That the Governance Standing Committee recommend approval of the 2025 Risk Register with Mitigation Strategies to the Board of Health as presented.

Carried.

**Resolution # 2025-GSC-0915-C3.1-5.0**

Moved by D. Shinedling  
Seconded by L. Rowden

That the Governance Standing Committee recommend approval of the 2026 Risk Register to the Board of Health as presented.

Carried.

**Resolution # 2025-GSC-0915-C3.1**

Moved by L. Rowden  
Seconded by D. Shinedling

That the Governance Standing Committee accept the Chief Executive Officer's report for September 15, 2025.

Carried.

**9.0 FUTURE MEETINGS & EVENTS**

The meeting adjourned at 11:19 a.m.

**10.0 ADJOURNMENT:**

**Resolution # 2025-GSC-0915-10**

Moved by D. Shinedling  
Seconded by L. Rowden

That the meeting adjourn to meet again in 2026 or at the call of the Chair.

Carried.

A handwritten signature in black ink, appearing to be "L. Rowden", written over a horizontal line.

Confirmed: \_\_\_\_\_