



BOARD OF HEALTH OATH OF CONDUCT AND CONFIDENTIALITY

I acknowledge that, in the course of fulfilling my duties on the Board of Health for Oxford Elgin St. Thomas Public Health (“OESTHU”), I may receive or have access to information that is confidential to OESTHU or is identifiable to an employee’s, client’s or fellow board member’s personal or personal health information – if not directly in my capacity as a member of the Board of Health, indirectly as a result of my proximity to an OESTHU employee, board member or member of the public, government representative or agency, media or law enforcement agency.

I further acknowledge that as a member of the OESTHU Board of Health and in the interest of upholding OESTHU’s privacy policies and procedures with respect to the handling of client and other confidential, personal and personal health information, I have a professional and ethical obligation to take all necessary steps to ensure such information is safeguarded from disclosure to anyone other than those with legal or statutory authority. Because a breach of this obligation may have severe consequences to the client, individual and/or OESTHU, I understand that a breach of my obligation of confidentiality may result in requiring my resignation from the Board of Health.

Having read the foregoing and understanding my obligations as a member of the Board of Health of OESTHU, I do swear or affirm that during the tenure of my appointment to the OESTHU Board of Health, I will:

- 1) Exercise the powers of my office and fulfill my responsibilities in good faith and in the best interests of OESTHU.
- 2) Exercise these responsibilities, at all times, with due diligence, care and skill in a reasonable and prudent manner.
- 3) Adhere to all OESTHU’s by-laws, policies and decisions of the Board.
- 4) Represent the best interests of public and community health and the respective programs and services of the health unit.
- 5) Comply with conflict of interest guidelines and declare conflicts either perceived or actual on agenda matters as appropriate.
- 6) Preserve a state of neutrality by referring via email all questions or requests related to OESTHU programs and services whether of a personal nature or on behalf of others, to the CEO who will be responsible for initiating a course of action appropriate to the circumstances including advising the Chair of the request via email and advising the Board member and the Chair of the outcome.

- 7) Conduct myself in a spirit of collegiality and respect for the collective decisions of the Board and subordinate my personal interests to the best interests of OESTHU.
- 8) Keep confidential all information and comply with OESTHU privacy policies and procedures (where applicable) respecting OESTHU clients, personnel, collective bargaining, and other matters specifically determined by board motion to matters of confidence including matters dealt with during in-camera meetings of the Board.
- 9) Review board package materials in advance of the meeting and participate productively in the meeting.
- 10) Recognize that only the Board of Health Chair speaks for the Board on public disclosures unless the Chair delegates that responsibility on a specific topic.
- 11) Support one another, the CEO and MOH. If a Board member has a performance concern regarding the CEO, MOH or other Board member that concern shall be brought to the Board through the Chair.
- 12) Immediately resign or accept OESTHU's exercise of its right to require the resignation of my position as a member of the Board of Health in the event that I, or my colleagues on the Board, have concluded that I have breached this Oath of Confidentiality.
- 13) Where a situation arises where I am not fully aware of the correct information handling practices, I shall immediately seek guidance from the Board Secretary and/or Board Chair.

Sworn or Affirmed By:

Date:

DD/MM/YYYY

Name of Board Member:

(please print)