Our Vision: Healthy People in Vibrant Communities

Special Ad Hoc Building Committee

MS Teams Participation
Monday, April 14, 2026

1.0 Convening the meeting

1.1 Call to order; recognition of quorum; and introduction of guests, introduction of new member, Mark Peterson.
1.2 Approval of Agenda.
1.3 Reminder to disclose any pecuniary interest and the general nature thereof when the item arises, including interests related to a previous meeting the member did not attend.
1.4 Reminder that meetings are recorded for minute-taking purposes.

2.0 Approval of minutes

2.1 Minutes from February 2, 2026

3.0 Approval of consent agenda items

- No items this month.

4.0 Correspondence received requiring action

- No items this month.

5.0 Agenda items for information, discussion, and decision

- No items this month.

6.0 New business/other

- No items this month.

7.0 Closed session

Motion to move into a closed session to discuss the following matters pursuant to the Municipal Act, 2001:

- a proposed or pending acquisition or disposition of land by the municipality or local board.

8.0 Rising and reporting

9.0 Future meetings and events

- Future meetings determined by the Chair on an as-needed basis.

10.0 Adjournment

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Special Ad Hoc Building Committee Meeting February 2, 2026

Open Session Minutes

A meeting of the Special Ad Hoc Building Committee for Oxford Elgin St. Thomas Health Unit was held on Monday, February 2, 2026, commencing at 10:00 a.m. via MS Teams.

Present:

Ms. B. Martin	Board Member (Committee Chair)*
Mr. G. Jones	Board Member (Committee Vice-Chair)*
Mr. D. Mayberry	Board Member*
Mr. D. Warden	Board Member*
Mr. D. McDonald	Acting Chief Executive Officer (ex officio)*
Ms. M. Nusink	Director, Finance
Ms. W. Lee	Executive Assistant*
Ms. J. Gordon	Administrative Assistant

Guests:

McMichael Ruth	Principal, architects Tillman Ruth Robinson*
Bill Sargeant	Project Manager, architects Tillman Ruth Robinson*

Regrets:

Ms. C. St. John	Chief Executive Officer (ex officio)

***Denotes virtual participation via MS Teams.**

Call to order, recognition of quorum

The meeting was called to order at 10:00 a.m.

1.2 Approval of agenda

Resolution # 2026-SABC-0202-1.2
Moved by D. Warden
Seconded by D. Mayberry

That the agenda for the Special Ad Hoc Building Committee meeting for February 2, 2026, be approved.

Carried.

1.3 Reminder of conflicts of interest

Reminder to disclose any pecuniary interest and the general nature thereof when the item arises, including interests related to a previous meeting the member did not attend.

1.4 Recording of minutes

Reminder that meetings are recorded for minute-taking purposes.

2.0 Approval of minutes

Resolution # 2026-SABC-0202-2.1
Moved by G. Jones
Seconded by D. Mayberry

> That the minutes for the Special Ad Hoc Building Committee meeting for October 3, 2025, be approved.

Carried.

3.0 Consent agenda items

No items this month.

4.0 Correspondence received requiring action

No items this month.

5.0 Agenda items for information, discussion, decision.

No items this month.

6.0 New business

The Committee acknowledged the recent resignation of M. Ryan from the Board, resulting in a vacancy on both the Board and the Committee. The Committee discussed the skills and expertise needed to support the upcoming phases of its work.

D. Mayberry recommended the appointment of M. Peterson, citing his extensive experience and knowledge of the Board's work.

Following discussion, the Committee agreed to recommend to the Board of Health at its February 2026 meeting that M. Peterson be invited to fill the vacancy on the Committee.

7.0 Closed session

Resolution # 2026-SABC-0202-C7
Moved by D. Warden
Seconded by D. Mayberry

That the Special Ad Hoc Building Committee move to closed session in order to consider the following, as outlined in the Ontario Municipal Act:

- a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried.

8.0 Rising and reporting of closed session

Resolution # 2026-SABC-0202-C8

Moved by D. Warden
Seconded by G. Jones

That the Special Ad Hoc Building Committee rise with a report.

Carried.

Resolution # 2026-SABC-0202-C2.0

Moved by D. Warden
Seconded by D. Mayberry

That the Special Ad Hoc Building Committee accept the Director of Finance & Facilities' Closed Report for February 2, 2026.

Carried.

9.0 Future meetings and events

- Future meetings determined by the Chair on an as-needed basis.

10.0 Adjournment

Resolution # 2026-SABC-0202-10.0

Moved by D. Mayberry
Seconded by G. Jones

That the meeting adjourn at 10:52 a.m.

Carried.

Confirmed: _____

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