



ACCIDENTAL BLOOD EXPOSURE REPORTING FORM

St. Thomas Site
 Administrative Office
 1230 Talbot Street
 St. Thomas, ON
 N5P 1G9

Woodstock Site
 410 Buller Street
 Woodstock, ON
 N4S 4N2

Business Name and Location: _____

| Date of Incident (dd/mm/yy) | Exposed Person: Full Name, Address, & Phone | Details of Accidental Exposure* - What item was being used? - Where on the body did exposure occur? - How did the injury/exposure occur? | Action Taken - Describe re-processing of involved instrument - First Aid response provided to person exposed? | Full Name of Worker Involved in Exposure |
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* A record of accidental blood exposure must be kept on-site by the owner/operator for a minimum of one year.
 * Indicate the service provided when the exposure occurred and the part of the body that was exposed to blood or bodily fluids.

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Blood and body fluids may contain pathogens such as hepatitis B virus (HBV), hepatitis C virus (HCV), or human immunodeficiency virus (HIV)

You do not have to see blood or body fluids on instruments for an infection to occur.

If an accidental exposure occurs, the following should be done:

- i. Wear single-use gloves for handling or dressing wound.
- ii. Wash the wound and exposed skin surface with water and soap or a germicidal hand washing solution. If the area is bleeding, allow it to bleed freely.
- iii. After cleaning the wound, apply a skin antiseptic, such as alcohol, and cover with a sterile dressing or band-aid. If there has been a splash on the mucous membrane, such as the eyes, nose or mouth, flush the area thoroughly with water.
- iv. The person exposed should immediately contact his/her family doctor for assessment.
- v. A record of the incident should be kept by the owner of the premises including:
 - a. Name, address and phone number of the client, name of the personal services worker
 - b. Date of injury
 - c. Circumstances surrounding the injury
 - d. Action taken
- vi. Records should be kept on-site for one year and on file for two years.

For additional information, please call Southwestern Public Health – St. Thomas site at (519) 631-9900 or Woodstock site at (519) 421-9901 and ask to speak to a nurse on the Infectious Disease Team.